

31 Mar 76

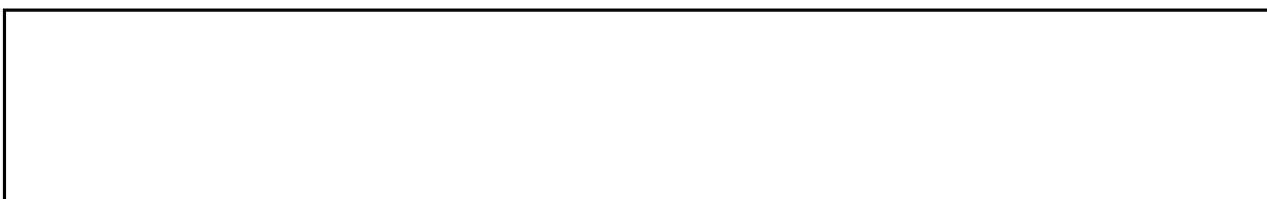
MEMORANDUM FOR: Director of Logistics

ATTENTION : Chief, Procurement Division/OL

FROM : Alfonso Rodriguez  
Director of Training

SUBJECT : Request for Delegation of Contracting Authority -  
[ ] Grounds Maintenance Services

REFERENCE : Memo OTR 76-6125 to DD/A fr DTR, dtd 17 Feb 76,  
subject: Use of Operating Funds for FY 1976  
Unfunded Requirements



2. Referent memorandum received the Deputy Director for Administration's (DD/A) approval for the expenditure of \$10,000 of unprogrammed funds for a grounds maintenance contract to perform mowing, plowing, minor forestry and other functions [ ] in order to release cleared [ ] personnel to perform more important maintenance projects. [ ] has been in contact with four individual sources and has found that only [ ] is interested in bidding for the grounds maintenance work as described in the attached contract specifications. The \$5.00 per hour wage rate as quoted appears to be a very acceptable figure.

3. Contracting authority is requested as soon as possible in order that contractor employee clearances can be initiated in time for work to begin on or about 15 April.

121  
Alfonso Rodriguez

Attachment:

SUBJECT: Request for Delegation of Contracting Authority -  
[ ] Grounds Maintenance Services

APPROVED:

Signed: [ ]

19 APR 1976

Date

DISAPPROVED:

Date

Distribution:

- Orig - Addressee (Ret. to DTR) (w/att)
- ✓ 2 - D/L (w/att)
- 2 - DTR (w/att) (1 w/h)

D/L Distribution:

- 1 - OL Official, w/att ✓
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